

**Agenda**  
**Section 5 Study Oversight Team**  
**Meeting #4**

*Monday, February 13<sup>th</sup>, 2006*  
*Maclure Library, Pittsford*  
*6:00-8:00 p.m.*

***Desired outcomes for the meeting:***

- *Finalize scope of work*
- *Finalize consultant selection process*

**I. Welcome**

**II. Approval of updated meeting summary for 30 January Meeting**

**III. Overview of Consultant Selection Process**

- a. CLFV reviews a projected timeline of activities of the next several meetings

**IV. Scope of Work**

- a. Review scope of work
- b. Team discusses any additional modifications to Scope before finalization

**V. Request for Proposal document**

- a. CLFV reviews terms and process of proposed RFP
- b. Team assesses RFP and amends if necessary

**VI. Other elements of consultant hiring process**

- a. Interviews with Oversight Team
- b. Maintaining fairness and equal access

**VII. Next Steps**

- a. Proposal due date
- b. Next meeting date