

Section 5 Study Oversight Team

Meeting Summary

Place: Maclure Library, Pittsford, VT

Date: 18 January 2006

Time: 6:00-8:00pm

Meeting Attendees (in alphabetical order):

Name	Affiliation
Ernie Brod	RCO
Tony Colak	Omya
Julie Hackbarth (via phone)	ANR
Jim Hamilton	CLFV
Nancy Hayden	UVM
Don Nickless	Pittsford
Bev Peterson	RCO
Umbert Rosato	Florence
Annette Smith	VCE
Jasmine Tanguay	CLFV
Dano Weisbord	CLFV

I. Welcome and Introductions

- Dano Weisbord welcomed the group and the participants introduced themselves and their affiliation. Jasmine Tanguay introduced Professor Nancy Hayden and spoke about her role in the study. Dr. Hayden is a member of the Environmental Engineering faculty at the University of Vermont and will serve as a resource for the Oversight Team.

II. Approval of meeting summary for 9 January Kickoff Meeting

- Jasmine Tanguay distributed copies of the draft meeting summary from January 9th to the group and opened the floor for comments or corrections.
- After each meeting of the oversight team, a draft summary will be distributed to the group via email and approved at the next meeting. After approval, the summary will be posted onto the website www.OmyaInVermont.net.

- No changes were requested, and the group approved the 9 January summary to be posted.

III. Discussion about Oversight Team composition and balance

- The team revisited the issue of representation, particularly the distinction between RCO and Florence representation. It was agreed that Lynn Silloway would serve as a representative of Florence but that her “seat” could be filled by an available alternate if needed.
- The group reached agreement on the updated roster below and decided that any problems that arose in the future could be dealt with by revisiting the issue.
- The final Oversight Team was proposed as:

ANR:	Julie Hackbarth
VCE:	Annette Smith or alternate
Legislature:	Senator Ayer (will attend sporadically)
Pittsford:	Don Nickless
Omya:	Tony Colak
UVM:	Prof. Nancy Hayden (will attend sporadically)
RCO:	Bev Peterson or alternate
Florence Neighbor:	Lynn Silloway or alternate

IV. The Scoping Process

- The team had an extensive discussion about the Scope of Work to be performed under the study.
- CLFV outlined the options for scope-writing: 1) the Oversight Team writing the scope, 2) CLFV writing the scope and 3) Consultants writing a scope directly from the legislation.
- CLFV had taken a first cut at writing a scope and the Team expressed interest in reviewing it.
- The review process led to conversations about how the study should be done, what the directive is from the legislation, particularly surrounding the use of old data.
- Ernie Brod emphasized the importance of having a theoretical underpinning for any work done, using mass-balance models. He stressed that the consultants doing the study should have access to all of the chemicals being used by Omya so that they know what to look for when doing their investigations.

- The Team agreed that members would collectively edit the draft scope and then submit their comments and proposed changes to CLFV for integration into a revised version.

V. The Consultant Selection Process

- The group discussed how a consultant or consultants should be selected. CLFV is preparing a list of consultants and taking input from team members in order to screen them with the group.
- The Team discussed criteria for selection (e.g., expertise in the chemical constituents of the tailings).
- It was agreed that background information about candidate firms would be shared with the team for review at the next meeting.
- The group also discussed using an RFP process, based on the scope of work that is generated and containing screening criteria to prevent any conflict of interest.

VI. Next Steps

- CLFV will be integrating proposed changes submitted by the Oversight Team into the Draft Scope of Work
- CLFV will compile materials comparing a range of consultants for the Oversight Team's review.
- The next meeting is scheduled for Monday January 30th at 6:00 pm in the Maclure Library.